

NEW HORIZONS COMMUNITY CHARTER SCHOOL  
45-59 Hayes Street, Newark, NJ 07103  
Office: 973.848.0400  
Fax: 973-596-0984

Memorandum To: Newark Public Schools  
Residency Verification | PERFS Division  
765 Broad Street  
Newark, NJ 07102

From: Dr. Stephen Webb, Principal  
New Horizons Community Charter School

Date: Today's Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Subject: [Name of Student] \_\_\_\_\_  
[Date of Birth] \_\_\_\_\_  
[Student NEN] \_\_\_\_\_

This letter notifies you that a Domicile Affidavit has been filed by:

Parent/Guardian: \_\_\_\_\_  
Print Parent Signature

Resident's Address: [Print Resident Name]  
[Street Address]  
[Newark, NJ Zip Code]  
[Contact Number] \_\_\_\_\_  
Resident Signature

The student's enrollment at **New Horizons Community Charter School** is approved provided all other registration requirements are satisfied.

Note: This memorandum shall be placed on file in the school as part of the student's permanent record and is valid for one (1) school year.

**\*\*As part of the registration process, you must submit proof of age within the next thirty (30) days\*\***

**DOMICILED STUDENT AFFIDAVIT  
PURSUANT TO N.J.S.A. 18A: 38-1**

I, **[Resident Name]** \_\_\_\_\_, reside in the city of Newark, New Jersey and am supporting the following student(s), **[Student Name(s)]** \_\_\_\_\_, in my home gratuitously for a period of time that is not solely bound by the school year. I attest that the student is residing with me for reasons of family or economic hardship, and not solely for the purposes of receiving a public education here. I am aware that this is a sworn statement and that false swearing is a crime of the fourth degree punishable by fine and/or imprisonment.

\_\_\_\_\_  
Resident Signature

Sworn to and subscribed before me on:

[Today's Date]

\_\_\_\_\_  
Notary Public Signature  
State of New Jersey

[Press Seal Here]